MyInfoVault
v3 MIV Access Prototype
Version 2.0, 5/26/09

Current MIVMain page for Level 1 User (showing all current MIV links)

Links to be Renamed	Links to be Removed	Links to be Relocated
•Select Candidate Account –> Select a User's Account •Review Packets -> Review Other Candidate's Dossiers •Member List <u>and</u> Member List By Selected Dept. -> View MIV Users •Merits/Promotion/Appraisal Packets <u>and</u> List School Packets -> Manage Open Actions •Assign Packet Reviewers -> Assign Dossier Reviewers •Completed Packet Archive <u>and</u> EDMS Packet Utility -> Archive Completed Dossiers <u>and</u> View Dossier Archive •Send Packet to My Dept. -> Send Dossier To My Dept.	•Access Authorization	•Add a New User -> Manage Users •Edit My Account -> My Account •Faculty Access List -> My Account (formerly "Edit My Account") •Electronic Signature -> Manage Users

* All other links will remain the same (Log Out, Help, and Contact Us).

Prototype MIVMain page for Candidates

- Custom MIVMain page for Candidates (formerly Level 4).
- All functionality on the MIVMain page is accessible from the top navigation menu on every MIV page.
- Red numbers in parentheses following links represent the number of processes that need to be completed.

UCDAVIS
MyInfoVault

Log Out

Help | Contact Us

Home   Enter Data▼ Packet/Dossier▼ CV & Biosketches▼   Ω | Lïsá O'Johnston

🏠 Home

(Donita Abangan) Return to Admin

How do I get started?

Applications & Tools
- Review Packets

Data Security & Distribution
- Access Authorization
- Send Packet To My Dept.

Control Settings
- Edit My Account

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MyInfoVault

Log Out

My Account | Help | Contact Us

Enter Data▾   My Dossier▾   CV & Biosketches▾   Actions▾   Reports▾   Ω | Lisa O'Johnston

🏠 Home

Learn how to enter data, create and design your dossier,
and send your dossier to your department: How do I get started?

My Dossier
Create My Dossier
View My Dossier
Send Dossier To My Dept.

CV & Biosketches
Manage My Curriculum Vitae (CV)
Manage My NIH Biosketch

Sign Documents
Sign My Disclosure Certificate (2)

Review Dossiers
Review Other Candidate's Dossiers (4)

Prototype MIVMain page for Department Helper

- Custom MIVMain page for Department Helper (formerly Level 3H).
- Department Helpers can:
    - Enter Data for Candidates
    - Create and Design Candidate's dossiers
    - Send Candidate's dossiers to the department

Prototype MIVMain page for Department Administrators

- Custom MIVMain page for Department Administrators (formerly Level 3).
- All functionality on the MIVMain page is accessible from the top navigation menu on every MIV page.
- Red numbers in parentheses following links represent the number of processes that need to be completed.

First screen

UCDAVIS MyInfoVault

Log Out

Help | Contact Us

Home   Enter Data▾   Packet/Dossier▾   CV & Biosketches▾   Ω | Lïsá O'Johnston

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(Janet Aaron) Return to Admin

How do I get started?

Applications & Tools
- Review Packets

Faculty Members
- Faculty Access List
- Member List

Packets
- Merit/Promotion/Appraisal Packets
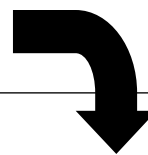- Assign Packet Reviewers
- Completed Packet Archive

Data Security & Distribution
- Access Authorization
- Send Packet To My Dept.

Control Settings
- Add A New User
- Edit My Account

About This Site

Second screen

UCDAVIS MyInfoVault

Log Out

Manage Users | My Account | Help | Contact Us

Enter Data▾   My Dossier▾   CV & Biosketches▾   Actions▾   Reports▾   Ω | Lisa O'Johnston

🏠 Home

👤 Select a User's Account

How do I get started?

Review Dossiers
Assign Dossier Reviewers
Review Other Candidate's Dossiers (0)

Open Actions
Manage Open Actions (36)

Manage Users
Add A New User
Edit A User's Account
Deactivate/Reactivate A User

Completed Actions
View Dossier Snapshots

Reports
View MIV Users

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Prototype MIVMain page for School/College Administrators

- Custom MIVMain page for School/College Administrators (formerly Level 2).
- All functionality on the MIVMain page is accessible from the top navigation menu on every MIV page.
- Red numbers in parentheses following links represent the number of processes that need to be completed.

UCDAVIS MyInfoVault

Log Out

Help | Contact Us

Home   Enter Data▾   Packet/Dossier▾   CV & Biosketches▾   Ω | Lïsá O'Johnston

🏠 Home

(Edward Callahan, Ph.D.) Return to Admin

How do I get started?

Applications & Tools
- Review Packets

Faculty Members
- Faculty Access List
- Member List
- Member List By Selected Dept.

Packets
- Merit/Promotion/Appraisal Packets
- Assign Packet Reviewers
- List School Packets
- Completed Packet Archive

Data Security & Distribution
- Access Authorization
- Send Packet To My Dept.

Control Settings
- Add A New User
- Edit My Account

About T

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Log Out

Manage Users | My Account | Help | Contact Us

Enter Data▾   My Dossier▾   CV & Biosketches▾   Actions▾   Reports▾   Ω | Lisa O'Johnston

🏠 Home

👤 Select A User's Account

How do I get started?

Sign Documents
Sign Dean's Final Decision/Recommendation (3)

Review Dossiers
Assign Dossier Reviewers
Review Other Candidate's Dossiers (0)

Open Actions
Manage Open Actions (112)

Manage Users
Add A New User
Edit A User's Account
Deactivate/Reactivate A User

Completed Actions
View Dossier Snapshots

Reports
View MIV Users

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Prototype MIVMain page for MIV Administrators

- Custom MIVMain page for MIV Administrators (formerly Level 1).
- All functionality on the MIVMain page is accessible from the top navigation menu on every MIV page.
- Red numbers in parentheses following links represent the number of processes that need to be completed.

First screen (upper)

UCDAVIS MyInfoVault

Log Out

Help | Contact Us

Home | Enter Data ▼ | Packet/Dossier ▼ | CV & Biosketches ▼   Ω | Lïsá O'Johnston

(Kelly Anders) Return to Admin

🏠 Home

How do I get started?

Applications & Tools
- Review Packets

Faculty Members
- Faculty Access List
- Member List
- Member List By Selected Dept.

Packets
- Merit/Promotion/Appraisal Packets
- Assign Packet Reviewers
- List School Packets
- Completed Packet Archive
- EDMS Packet Utility

Data Security & Distribution
- Access Authorization
- Send Packet To My Dept.

Control Settings
- Add A New User
- Edit My Account
- Electronic Signature

About This Site | MIV Vers

Second screen (lower)

UCDAVIS MyInfoVault

Log Out

Manage Users | My Account | Help | Contact Us

Enter Data ▼ | My Dossier ▼ | CV & Biosketches ▼ | Actions ▼ | Reports ▼   Ω | Lisa O'Johnston

🏠 Home

👤 Select a User's Account

How do I get started?

✒ **Sign Documents**
Sign Vice Provost's Final Decision (3)

🔍 **Review Dossiers**
Assign Dossier Reviewers
Review Other Candidate's Dossiers (0)

📁 **Open Actions**
Manage Open Actions (436)

👥 **Manage Users**
Add A New User
Edit A User's Account
Deactivate/Reactivate A User
Manage Dean's Signature Authorization

✔ **Completed Actions**
Archive Completed Dossiers
View Dossier Archive

📊 **Reports**
View MIV Users

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Note: The MIVTeam will be able to view additional operational links that are not shown above.

Top Navigation Menu Functionality Mapping (visible to all users)

Enter Data	My Dossier	CV & Biosketches	Actions	Reports
Personal 　Areas of Interest 　Personal Information 　Additional Information **Ag. Experiment Station** **Candidate's Statement** **Education** 　Education/Training 　Honors and Awards 　Licenses and Certifications 　Additional Information **Employment** 　Employment History 　Additional Information **Extending Knowledge** 　Broadcast, Print or Electronic Media 　Workshops, Conferences, Presentations… 　Other 　Upload a PDF **Grants and Contracts** **List of Evaluations** **Position Description** **Publications** 　Import Data 　Abstracts 　Alternative Media 　Books Authored 　Book Chapters 　Books Edited 　Books Reviewed 　Journals 　Letters to the Editor 　Limited Distribution 　Presentations 　Additional Information **Service** 　Administrative Activities 　Committees 　Editorial and Advisory Boards 　Additional information **Teaching** 　Contact Hours 　Courses 　Curricular Development 　DESII Report 　Lecture/Seminar/Lab/Other 　Special Advising 　Student Advising 　Thesis Committees 　Trainees 　University Extension 　Additional Information	**Dossier Design** 　Design My Dossier 　Manage Format Options 　Manage Publication Annotations **Create My Dossier** **View My Dossier** **Send Dossier To My Dept.** **Sign My Disclosure Certificate** **View My Dossier Status**	**Curriculum Vitae (CV)** **NIH Biosketch**	**Open Actions** 　Assign Dossier Reviewers 　Review Other Candidate's Dossiers 　Manage Open Actions 　Sign Dean's Final Decision/ 　　Recommendation 　Sign Vice Provost's Final Decision **Completed Actions** 　Archive Completed Dossiers 　View Dossier Snapshots 　View Dossier Archive	**View MIV Users**

Prototype Access Denied page

- If a user tries to access functionality from the top navigation menu that they do not have permission for, an "Access Denied" page will be displayed indicating that they do not have permission to view the content.