

MyInfoVault

V3 Reviewing Dossiers (and Assigning Reviewers) Prototype

Version 2.0, 5/27/09

Prototype for access to "Assign Reviewers"

- "Assign Reviewers" link will be available in the top navigation menu of every MIV page, the MIV Main page and the Open Action pages for all roles except Candidate. Open Action "Assign Reviewers" link directs the reviewer to the candidate's review options directly.
- Reviewing Dossiers is optional (See *View My Dossier Status Prototype*). If the review period is never opened, the dossier can route successfully to the next location.

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Open Action

Name: Andreas Albrecht
School/College - Department: Letters and Science - Physics
Packet Description: Merit to Professor IX
Delegation Authority: Redelegated
Date Submitted to Department: 10/29/2008, 1:52 PM

Location: Department

Primary Appointment: Letters and Science - Physics
Primary Appointment processing: In Progress

Recommended Action Form	<input type="button" value="Add"/>	<input type="button" value="Delete"/>	View RAF
Department Letter	<input type="button" value="Add"/>	<input type="button" value="Delete"/>	Not Added
Disclosure Certificate	<input type="button" value="Add"/>	<input type="button" value="Delete"/>	Not Signed
Other Letter(s)	<input type="button" value="Add"/>	<input type="button" value="Delete"/>	View Other Letter: My letter
Org Chart	<input type="button" value="Add"/>	<input type="button" value="Delete"/>	Optional - Not Added
Reviewing (Assign Reviewers)	<input type="button" value="Open"/>	<input type="button" value="Close"/>	Completed
Voting	<input type="button" value="Open"/>	<input type="button" value="Close"/>	Open

Joint Appointment: College of Biological Sciences - Biochemistry & Molecular Biology
Joint Appointment processing: In Progress

Department Letter	Not Added
Disclosure Certificate	Not Signed
Other Letter(s)	Optional - Not Added
Reviewing	Not Open
Voting	Not Open

[Review This Dossier as One PDF File](#)
[Send This Dossier to the School/College](#)
[Return This Dossier to the Candidate](#) (No documents/letters will be deleted or returned)

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Prototype for "Assign Dossier Reviewers"

- "Assign Dossier Reviewers" page will replace the former "Assign Packet Reviewers" page.
- "Assign Dossier Reviewers" link will be available in the top navigation menu of every MIV page for all roles except Candidate.
- Available reviewers list is limited to the viewer's MIV Role (e.g., Department Admin can see only Department users, etc.).
- Reviewers can be assigned at the Department, FPC and Vice Provost locations.

Note: When a dossier review has been completed and the review period has been closed, the Assigned Dossier Reviewers are automatically removed and the dossier no longer appears in the "Assign Dossier Reviewers" page.


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🏠 [Home](#) > Assign Dossier Reviewers
👤 [Select A User's Account](#)

Assign Dossier Reviewers

Select the name of a user to assign reviewers for his/her dossier.

Select a column header to sort by that column.


Search Results = 46

MIV User	Appointment	School/College	Department	Delegation Authority	Action	Location
Allen,Robert	Primary	School of Medicine	Orthopaedic Surgery	Redelegated	Merit 2009	Department
Allen,Roble	Joint	Letters and Science	Physics	Redelegated	Merit 2009	Department
Antognini,Joseph	Joint	College of Biological Sciences	Biochemistry & Molecular Biology	Redelegated	Merit 2008	Department
Arredondo,Juan	Primary	School of Medicine	Dermatology	Redelegated	Merit 2009	School/College
August,David	Primary	School of Medicine	Anesthesiology & Pain Medicine	Redelegated	Merit 2009	School/College
Azari,Rahman	Primary	School of Medicine	Statistics	Non-Redelegated	Promotion 2009	Department
Bach,Huong	Primary	School of Medicine	Internal Medicine	Redelegated	Merit 2009	Department
Badawi,Ramsey	Primary	School of Medicine	Radiology	Redelegated	Merit 2009	Department
Bair,Aaron	Primary	School of Medicine	Emergency Medicine	Non-Redelegated	Promotion 2009	Vice Provost's Office
Ballard,Heidi	Primary	School of Medicine		Redelegated	Merit 2009	Department
Balsbaugh,Thomas	Primary	School of Medicine	Family & Community Medicine	Redelegated	Merit 2009	Department
BARR,BRADD	Primary	School of Medicine	California Health and Food Safety System	Redelegated	Merit 2009	Department
Barry,Peter	Primary	School of Medicine	Pathology & Laboratory Medicine	Non-Redelegated	Promotion 2009	Department
Battistella,Felix	Primary	School of Medicine	Surgery	Redelegated	Merit 2009	Department
Baynes,Kathleen	Primary	School of Medicine	Neurology	Redelegated	Merit 2009	Department
Beckett,Laurel	Primary	School of Medicine	Public Health Science	Redelegated	Merit 2009	Department

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Prototype for "Add Dossier Reviewers"

- Available reviewers are listed according to the candidate's School/College – Department and review location (Department, School/College, CRC).
- All MIV Roles are included in the list of users that can be added as reviewers.
- "Check All" and "Clear All" links are available to either check or uncheck all "Assign Dossier Reviewer" checkboxes.
- Reviewers can be added/changed before or at any time while the dossier review period is open.


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🏠 [Home](#) > [Assign Dossier Reviewers List](#) > Add Dossier Reviewers
👤 [Select A User's Account](#)

Add Dossier Reviewers

Select the "Assign Reviewer" checkbox to assign that user as a reviewer for the **Robert Allen** dossier.
 Unselected users will not be able to review the dossier.
 Assigned reviewers that have disabled checked checkboxes have been assigned by another user with a higher level role, and can only be edited by that same level role.

Note: Reviewers do not have to be removed from the assigned reviewers list. When a dossier is routed to the next location (e.g. from Department to School/College) reviewers at the previous location (Department) can no longer view the dossier. If a dossier is returned for corrections, assigned reviewers remain assigned but cannot view the dossier until it is routed forward again and the Review period is opened.

Select a column header to sort by that column.


Available Reviewers = 9

[Check All](#) | [Clear All](#)


Assign Reviewer	MIV User	School/College	Department	Role
<input type="checkbox"/>	Aaron, Janet	School of Medicine	Orthopaedic Surgery	Dept. Admin.
<input checked="" type="checkbox"/>	Abangan, Donita	School of Medicine	Orthopaedic Surgery	Candidate
<input checked="" type="checkbox"/>	Abbott, Dana	Veterinary Medicine	Medicine & Epidemiology	Candidate
<input checked="" type="checkbox"/>	Abbott-Rogge, Susan	School of Medicine	Orthopaedic Surgery	Candidate
<input checked="" type="checkbox"/>	Abel, Kristina	School of Medicine	Orthopaedic Surgery	Candidate
<input type="checkbox"/>	Aberra, Olana	School of Medicine	Orthopaedic Surgery	Candidate
<input checked="" type="checkbox"/>	Abildgaard, William	School of Medicine	Orthopaedic Surgery	Candidate
<input type="checkbox"/>	Abramson, Lisa	School of Medicine	Orthopaedic Surgery	Candidate
<input type="checkbox"/>	Ackerman, Shannon	School of Medicine	Orthopaedic Surgery	Dept. Admin.

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Prototype for "Add Dossier Reviewers: Confirmation"

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Add Dossier Reviewers: Confirmation

The following users have been added as reviewers for **Robert Allen**.


- Abangan, Donita
- Abbott, Dana
- Abbott-Rogge
- Abel, Kristina
- Abildgaard, William

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Prototype for access to "Review Other Candidate's Dossiers"

- "Review Other Candidate's Dossiers" page will replace the former "Review Packets" page.
- "Review Other Candidate's Dossiers" link will be available in the top navigation menu of every MIV page for all roles.
- "Review Other Candidate's Dossiers" page displays all dossiers that have been assigned for review. A user can only view the dossiers that have been assigned to him/her.
- Reviewers can review dossiers located at all review locations (Department, FPC, CAP) from this page.

Note: When the Candidate's review has been completed and the review period is closed, the Assigned Reviewers are automatically removed and the dossier no longer appears in the "Review Other Candidate's Dossier" page.



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Review Other Candidate's Dossiers

Select the name of a user to review his/her dossier.

Select a column header to sort by that column.




Search Results = 4

MIV User	Appointment	School/College	Department	Delegation Authority	Action	Location
Ali, Mohamed	Primary	School of Medicine	Surgery	Redelegated	Merit 2009	Department
Anderson, Steven	Primary	School of Medicine	Surgery	Redelegated	Merit 2009	Department
Bach, Huong	Joint	School of Medicine	Internal Medicine	Redelegated	Merit 2009	School/College
Beckett, Laurel	Primary	School of Medicine	Public Health Science	Non-redelegated	Promotion 2008	Vice Provost's Office or Central Review Committee

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Prototype for "Review Dossier"

- Reviewers can view the Candidate's dossier as "One PDF File" or "Individual PDF Files."
- Reviewers see Non-Redacted Letters.
- Reviewers see all documents based on the location of the dossier: Department, FPC or CAP

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 Home > Review Other Candidate's Dossiers List > Review Dossier
 Select a User's Account

Review Dossier

Dossier documents for **Mohamed Ali** are listed below.

[View Dossier as One PDF File](#)

View Dossier as Individual PDF Files

- [PDF](#) Recommended Action Form
- [PDF](#) Department Letter
- [PDF](#) Other Letter (Non-Redacted)
- [PDF](#) Org Chart
- [PDF](#) Disclosure Statement

- [PDF](#) Candidate's Statement
- [PDF](#) Position Description
- [PDF](#) List of Evaluations
- [PDF](#) Teaching, Advising and Curricular Development
- [PDF](#) Extending Knowledge
- [PDF](#) List of Service
- [PDF](#) Publications and Contributions to Jointly Authored Works
- [PDF](#) Honors and Awards
- [PDF](#) Grants and Contracts
- [PDF](#) Agricultural Experiment Station

If you have any problems viewing this dossier, please contact the MIV Project Team at miv-help@ucdavis.edu.

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