


MyInfoVault

V3 PDF Upload Prototype

Version 3.0, 9/2/09

Prototype for PDF Upload - Data Entry


- "PDF Upload" page will replace the former "MIV Online Upload Utility" page.
- "PDF Upload" link will be available above the top navigation menu on every MIV page for all roles except Candidate and Department Helpers.
- "PDF Upload" link will be available for all data entry preview pages currently supporting PDF uploads.
- "PDF Upload" page will display the same information for all roles.
- A custom file name can be added as a file display name for all PDF uploads.
 - Custom file names cannot be edited after they have been added. To edit the custom file name users must delete and add the letter again.
- Only PDF files can be uploaded. PDF file size limit is 10MB.

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| **Lisa O'Johnston**

[Home](#) > [Candidate's Statement List](#) > Add "Candidate's Statement" PDF Upload

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Add "Candidate's Statement" PDF Upload

* = Required Field

Lisa O'Johnston



* Upload PDF File:

Create an optional custom name for this file (default will be "Candidate's Statement" if no custom name is entered):

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Prototype for PDF Upload - Data Entry: Confirmation

- User is automatically returned to the Enter Data preview page and the newly uploaded PDF document is displayed.
- The year and the custom PDF file name (if available) or default PDF file name ("PDF Document Type") will appear.
- If more than one PDF can be uploaded per data entry category, each will appear in the order specified by the "Resequencing Rules."

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[Home](#) > Candidate's Statement

Candidate's Statement (This data appears in the Packet.)

Candidate's Statement for Lisa O'Johnston

Candidate's Statement

2007 The dressage tests performed at the **Olympic Games**, which were accepted as sport in 1912, are those of the highest level: Grand Prix. This level of test demands the most skill and concentration from both horse and rider.

Candidate's Statement PDF Uploads


2009 [My Candidate's Statement PDF Jan 14](#)

2008 [PDF Document](#)


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Prototype for PDF Upload – Letters

- “PDF Upload” page will replace the former “MIV Online Upload Utility” page.
- “PDF Upload” link will be available above the top navigation menu on every MIV page for all roles except Candidate and Department Helpers.
- “PDF Upload” link will be available for all letter preview pages currently supporting PDF uploads.
- “PDF Upload” page will display the same information for all roles.
- A custom file name can be added as a file display name for all PDF uploads.
 - Custom file names cannot be edited after they have been added. To edit the custom file name users must delete and add the letter again.
- Only PDF files can be uploaded. PDF file size limit is 10MB.
- All Letter PDF uploads will automatically be identified and saved as “Non-Redacted,” except for Primary Department “Extramural Letters,” which can be either “Redacted” or “Non-redacted.”

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pdfUpload2.html Ω | Lisa O'Johnston

Home > Other Letter List > Add "FPC Recommendation" PDF Upload  [Select A User's Account](#)

Add "FPC Recommendation" PDF Upload

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Lisa O'Johnston

* Upload PDF File:

Create an optional custom name for this file (default will be "FPC Recommendation" if no custom name is entered):

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Prototype for PDF Upload – Primary Department “Extramural Letter”


- Primary Department is the only location that the “Extramural Letter” “Redacted” letter type option appears. All other PDF upload documents will be saved as “Non-Redacted.”
- Candidate’s can only view “Redacted” letters. Reviewers and Administrators view only “Non-Redacted” letters.
- The “Letter Type” option of “Redacted” or “Non-Redacted” is a required field. No default option is selected, the user must choose.

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Add "Extramural Letter" PDF Upload

* = Required Field

Lisa O'Johnston

Confidential Chair's letters should not be uploaded in MIV. Please submit Confidential Chair's letters via hardcopy outside of MIV.

* Upload PDF File:

Create an optional custom name for this file (default will be "Extramural Letter" if no custom name is entered):


* Letter Type: [Redacted](#) [Non-redacted](#)

Candidate's view "Redacted" letters. Reviewers and Administrators view "Non-Redacted" letters. [Definition of "Redacted" and "Non-redacted" letters](#)

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Prototype for PDF Upload – Letter: Confirmation

- User is automatically returned to the Open Action preview page.
 - All Letter PDF uploads can be added via the “Add” button next to the name of the letter type.
 - All Letter PDF uploads can be deleted via the “Delete” button next to the name of the letter type.
 - Primary Department “Extramural Letters” will indicate Redacted Letters as “(Redacted),” otherwise all “Extramural Letters” appear as “Non-Redacted Letters.”
- The year the PDF was uploaded will not appear.
- The custom PDF file name (if available) or default PDF file name (“PDF Document Type”) will appear and be a link that when selected opens the PDF upload for viewing.
- Letter PDF uploads cannot be resequenced.
- If more than one PDF can be uploaded per letter category, each will appear in ascending order by uploaded date/time.




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Open Action

Name: Andreas Albrecht
School/College - Department: Letters and Science - Physics
Recommended Action: Merit 2009
Delegation Authority: Redelegated
Date Submitted to Department: 10/29/2008, 1:52 PM

Location: Department

Primary Appointment: Letters and Science - Physics

Primary Appointment processing: In Progress

| | | |
|--|--|---|
| Recommended Action Form | Add/Edit | View: RAF |
| Department Letter/Division Chief Letter | Add Delete | Required - Not Added |
| Department Letter Federation Vote | Add Delete | Optional - Not Added |
| Department Peer Group Letter for Federation | Add Delete | Optional - Not Added |
| Candidate's Disclosure Certificate | Add/Edit | Required - Not Signed |
| Rebuttal Letter | Add Delete | Optional - Not Added |
| Rejoinder Letter | Add Delete | Optional - Not Added |
| Peer Evaluation of Teaching Performance | Add Delete | Optional - Not Added |
| Evaluation Letter of Graduate Group Chair Service | Add Delete | Optional - Not Added |
| OVCN Evaluation Letter for Research Unit Director | Add Delete | Optional - Not Added |
| Director Evaluation Letter of Clinical Activities | Add Delete | Optional - Not Added |
| Evaluation Letter of Academic Senate Committee Service | Add Delete | Optional - Not Added |
| Extramural Letter(s) | Add Delete | View: Extramural Letter (Redacted) |
| | Delete | View: Johnston Merit09 (Non-redacted) |
| Org Chart | Add Delete | Optional - Not Added |
| Reviewing (Assign Reviewers) | Open Close | Completed |
| Voting Period | Open Close | Open |

[View This Dossier as One PDF File](#)
[Send This Dossier to the School/College](#)
[Return This Dossier to the Candidate](#) (No documents/letters will be visible to the Candidate, nor will they be deleted from the dossier)

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